

UPTON ST LEONARDS PARISH COUNCIL

Mr Roy Balgobin
Clerk to Upton St Leonards Parish Council
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NOTICE OF THE ANNUAL PARISH COUNCIL MEETING

Dear Councillor,

I hereby give notice of the Annual Parish Council Meeting that will be held at the **UPTON ST LEONARDS PAVILION on Monday 12th May 2025 after the Annual Parish Meeting.**

All Residents of the Parish are welcome and Members of the Council are hereby summoned to attend for the business of considering and resolving upon the matters as set out below.

Dated: 6th May 2025

Roy Balgobin
Clerk to the Council

AGENDA

1. **Election of Chairman**
2. **Election of Vice Chairman**
3. **To appoint Chairman of Committees and Sub-Committees.**
 - a. **Recreation Committee.**
 - b. **Environment Committee.**
 - c. **Allotment Working Group.**
 - d. **Planning Committee.**
4. **Apologies** (To receive apologies for absence).
5. **Declaration of Interest** (Members are requested to declare any interest they may have in the business set out on the Agenda to which the approved Code of Practice appears.)
6. **Approval of the Minutes of the Parish Council Meeting held on Monday 7th April 2025.**
7. **To consider and agree to adopt a Parking Policy for the Recreation Ground Car Park. (Cllr Alderman).**

- 8. To consider and approve the Summer Activities Program for the Coopers Edge Youth.**
- 9. Accounts.**
 - a. To approve the Accounts for Payment.**
 - b. To consider paying an honorarium to the Pavilion Manager.**
 - c. To approve the Direct Debits for the FY 2025 / 26.**
 - d. To agree the signatories for setting up the Council new banks account.**
- 10. Planning, to consider and make a recommendation on the following planning applications:**
 - a. S.25/0771/HHOLD - Garage conversion and erection of garage. Pinewood Bondend Lane Upton St Leonards**
 - b. S.25/0681/HHOLD -Erection of a single storey and two storey side extension. 8 Ash Grove Upton St Leonards**
- 11. Date of the next meeting – Monday 2nd June 2025 at 7.30pm.**